



## **BRITISH UNIVERSITY TAEKWON-DO LEAGUE (BUTL)**

### **BUTL CODE OF CONDUCT & POLICIES**



Your participation and inclusion at any or all BUTL events are conditional upon you entering into this agreement and observing its rules, regulations and policies.

This is a legally binding document. Therefore, you should read it carefully so as to understand the BUTL and its full offer.

Updated as of May 2025

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## **BRITISH UNIVERSITY TAEKWON-DO LEAGUE (BUTL)**

### **1. BUTL CODE OF CONDUCT**

Your participation and inclusion at any or all BUTL events are conditional upon you entering into this agreement and observing all BUTL rules, regulations and policies. This is a legally binding document. Therefore, you should read it carefully in order to understand the BUTL, its expectations, its conduct and its delivery of Taekwon-Do events and competition.

All BUTL events abide by the Taekwon-Do Tenets and Student Oath. All participating bodies must be in line with these values and by agreeing to participate, spectate or attend BUTL events, the individual agrees to uphold and understand such.

#### **Taekwon-Do Student Oath**

- Observe the tenets of Taekwon-Do
- Respect all seniors and instructors
- Never misuse Taekwon-Do
- Be a champion of freedom and justice
- Help to build a more peaceful world

#### **Tents of Taekwon-Do**

- Courtesy
- Integrity
- Perseverance
- Self-Control
- Indomitable Spirit

All BUTL event participants, competitors, coaches, volunteers, umpires, spectators and all BUTL sanctioned representative teams (organisers, athletes and team staff) must conform to the following Code of Conduct

#### **1. What is the Code of Conduct?**

- (a) This Code is designed to ensure that the highest possible standard of competition, sportsmanship, fairness, honesty and honour in relation to the conduct of all BUTL sanctioned representatives, competitors and affiliates.
- (b) BUTL regards any breach of this Code as a serious matter and may take disciplinary action against an athlete or team staff in breach of this Code, in extreme cases this may lead to the individual in question being sent home from any competition or event, and or being subject to a disciplinary process for bringing BUTL into disrepute.
- (c) This Code sets out the types of Conduct that will not be acceptable from a person representing a BUTL sanctioned representative team and any individuals at any BUTL events and/or activities.

#### **2. Who does the Code apply to?**

(a) This Code applies to:

- All athletes (competitors)
- All persons (teams' staff/delegation) officially appointed to any team or individual competing or attending an event, including coaches, medical practitioners, media personnel, volunteers, umpires and spectators.
- All event attendees

### **3. When does the Code apply?**

(a) The Code applies from the time of notification, registration or of selection or appointment until the end of any BUTL event or activities.

- As an attendee, attendance at any/all BUTL organised events
- As a representative of BUTL, during any attended championships and competitions and/or activities
- All official and unofficial social functions, or associated with, a BUTL event or BUTL attended organised event

### **4. General Code of Conduct**

All BUTL participants, individuals, spectators, coaches, staff, event attendees and volunteers must:

- a. Respect the rights, dignity and value of others
- b. Be fair, compassionate, considerate and honest in dealing with one another
- c. Be professional in, and accept full responsibility of their actions
- d. Make a commitment to upholding the Taekwon-Do tenets, provide a quality service and ensure the Taekwon-Do student oath is upheld
- e. Operate within the rules of Taekwon-Do and competition, including national and international guidelines
- f. Not use any involvement in BUTL to promote one's own beliefs, behaviours, or practices where these are inconsistent with those of BUTL and Taekwon-Do as an art
- g. Maintain the highest level of personal and professional behaviour at all times
- h. Conduct oneself in a professional manner relating to language, temper and punctuality
- i. Refrain from any form of harassment, bullying, threatening or aggression towards others
- j. Refrain from any behaviour that may bring BUTL into disrepute
- k. Not consume alcohol unless in an approved area, in line with all liquor licensing regulations
- l. Not be inappropriately intoxicated at any event or official or unofficial functions of/or associated with an event
- m. Not use any illegal drugs or illegal substances
- n. Comply with all appropriate and reasonable direction from BUTL, officials and seniors
- o. Abide by, understand and respect BUTL Diversity and Inclusion Policies
- p. Refrain from acting in an unlawful manner
- q. Understand the repercussions if breaching, or are aware of any breaches of the BUTL Code of Conduct and any Policies within.

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## **Staff/Officials Code of Conduct**

In addition to the General Code of Conduct, the following requirements with regard to conduct by all Staff/Officials in any BUTL events and/or official representative teams (National Student Squad) must be met:

- a. Place the safety and wellbeing of the attendees as the top priority
- b. Accept all responsibility for all personal actions
- c. Resolve any conflicts fairly and quickly through all official procedures and tenets.
- d. Maintain complete impartiality both nationally and internationally
- e. Be aware of all legal responsibilities and care
- f. Abide by, understand and respect BUTL Diversity and Inclusion Policies

### **7. What Behaviour is a Breach of the Code of Conduct?**

In addition to failing to uphold the General/Athlete/Official Codes, any individual who is involved in or demonstrates any of the below behaviours will also be in breach of the Code.

- a. Being inappropriately intoxicated at any event or official or unofficial functions of/or associated with an event
- b. Using or possessing any illegal or prohibited substances or drugs during any events
- c. Failing to comply with a reasonable direction from an event official or umpire
- d. Breaching the events or competition rules and regulations
- e. Threatening, bullying, intimidating any event officials or umpires, fellow competitors, spectators or anyone in attendance
- f. Demonstrating dissent, displeasure or disapproval towards and event official, umpires and their decisions or generally after a decision has been made
- g. The use of offensive, abusive or crude language or gestures at any event, competition or towards anyone at the event, such as competitors, spectators, medical teams, staff, volunteers or coaches
- h. Partake in any behaviour that intimidates, offends, insults or humiliates another person on the basis of their sex, disability, race, colour, age, religion, national or ethnic origin
- i. Partake in any activity which affects or reflects on or discredits BUTL in anyway
- j. The damaging of property, items, equipment at any event, or related establishment linked to a BUTL event

### **8. What happens if this Code is Breached?**

If BUTL witnesses or receives any complaints that appear to be a breach of this Code, BUTL shall:

- Investigate the alleged breach. If witnessed at an event, appropriate action shall be taken, if received post an event action will be taken with the possibility it will have an effect on future events.
- Depending on severity of breach, at an event, BUTL officials will decide on the level of disciplinary action to be taken, this may include but is not limited to, a final formal warning, individual disqualification, team disqualification, removal from event for the individual and/or their team.
- If breach is deemed substantially severe then further action affecting the future participation and involvement of an individual and/or team may be administered at the decision of BUTL officials.
- All breaches after investigation will be provided to the offender and their institution/coach/club in written form for their records.
- BUTL holds a zero-tolerance stance on any breach of this Code of Conduct.

### **BUTL Fest Additional Code Breaches**

If the code of conduct is breached at BUTL Fest, then BUTL Staff have the right to terminate the individuals attendance immediately, removing them from the event and cancelling any part of their live attendance booking. Their institution and relevant parties will be conducted, and they will be told to leave the resort immediately, not being able to re enter any of the BUTL Fest resort areas (Eg hotel, venues, events and partnered locations). Individuals will have to leave the hotel and resort immediately, and arrange for their own transport back to their starting destination. Depending on severity of breaches the Spanish Town Hall and Police Department may also be notified. If an instance of this occurs, once BUTL Staff have notified the relevant parties both in resort and back home, the individual(s) will no longer be under their supervision and will be immediately sent home.

## **2. Event Policies**

The following policies are in place in regards to all BUTL Events for all registering attendees.

### **Events covered as of May 2025**

- National Student Championships (Bi Annually)
- University Taekwon-Do World Championships (Bi Annually)
- BUTL Conference (Annually)
- National Student Taekwon-Do Awards (Annually)
- BUTL Fest (Annually)
- Seminars, Fight Night's and all potential BUTL affiliated events

### **Cancellation Procedures**

#### **On Behalf of BUTL:**

BUTL has public liability insurance to cover cancellation of venues, competitions and all BUTL events as listed above, in which participants will receive refunds in full for all of these situations. Individual personal competitor insurance is also taken out for all events to ensure

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safety cover is in place for all those attending. If BUTL is responsible for changes, cancellations then attendees affected will receive a full refund.

### **On behalf of the attendee:**

All BUTL events are non-refundable and once an entry, reservation, booking or confirmation (confirmation meaning a written confirmation of attending, terms and conditions confirmed) is made by an individual, club, coach, staff or member then this is binding. This includes all types of bookings (Eg those that haven't yet been paid for and all those that are pre paid bookings). All bookings must be made to BUTL as an organisation through one of the organisations official channels of communication (Forms, Website or Socials). If any booked teams, individuals or attendees (including those who haven't yet paid or have already paid) pull out of events of their own accord, then a refund or cancellation will not be applicable.

### **Event Provider Support:**

As an event provider, we are limited in what we can do to mediate or assist when individuals or teams change their circumstances as our events have a large amount of work within them, many of which are binding themselves with stake holders and external bodies. BUTL will always do what they can to help and provide support, but our events stance on cancellations is quite strict due to the nature and unpredictability of the event industry.

### **BUTL Fest Event Insurance Cover**

Health and safety is of the uttermost importance and taken extremely seriously. In order to make BUTL Fest as safe as possible all attendees must purchase valid health care insurance prior to attending the trip. This cover must ensure the attendee(s) are covered for all aspects of the trip, this includes socialising and training. As the event takes place in Lloret De Mar, Spain, all attendees must ensure they have valid and appropriate cover for the country of Spain. Due to the nature of the event and attendees in charge of their own opportunities, BUTL and its staff are not responsible and cannot be held liable for those attending the trip. Please read the below and on attending BUTL all attendees must sign at registration to confirm they have read and agree to these terms.

**IMPORTANT: THIS IS A LEGAL DOCUMENT. BY SIGNING TO ACKNOWLEDGE THIS FORM, YOU ARE WAIVING CERTAIN LEGAL RIGHTS. PLEASE READ CAREFULLY BEFORE SIGNING.**

I, the undersigned, being **18 years of age or older**, hereby acknowledge and agree to the following terms, conditions and code of conduct in consideration for participating in the BUTL Fest trip to Lloret, De Mar, Spain organized by **BUTL (British United Taekwon-Do League)** ("the Company").

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## **1. Assumption of Risk**

I understand and accept that participation in the BUTL Fest trip and its associated activities, including travel, training, demonstrations, excursions, and social events, involves inherent risks. These include, but are not limited to, the risk of:

- Personal injury or illness



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- Serious bodily harm or death
  - Damage to or loss of personal property
  - Accidents during transportation, training sessions, or leisure activities
  - Unforeseen natural or environmental hazards

I voluntarily assume full responsibility for any and all such risks, whether anticipated or unanticipated.

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## 2. Release and Waiver of Liability

I hereby release, waive, discharge, and hold harmless **BUTL**, its directors, officers, staff, volunteers, representatives, agents, and affiliates (collectively, "the Released Parties") from any and all claims, liabilities, damages, or causes of action of any kind whatsoever arising out of or related to:

- My participation in the trip
- Any injury, illness, death, or property loss/damage I may suffer
- Acts of negligence or omissions by the Released Parties

This release applies to claims for negligence, breach of contract, or otherwise, to the fullest extent permitted by law.

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## 3. Medical Treatment & Insurance

I confirm that I am physically fit to participate in the activities involved. I consent to receive any medical treatment that may be deemed necessary in the event of an accident or illness during the trip. I understand that I am solely responsible for any costs arising from such treatment.

I acknowledge that it is my responsibility to obtain and maintain comprehensive **travel insurance**, including health and personal liability coverage, for the duration of the trip.

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## 4. Personal Responsibility

I agree to conduct myself responsibly and follow all rules, instructions, and guidelines provided by BUTL staff or partners throughout the trip. I understand that failure to comply may result in exclusion from activities or immediate repatriation at my own expense.

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## 5. Governing Law

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This agreement shall be governed by and interpreted in accordance with the laws of **England and Wales**. Any disputes arising under or in connection with this agreement shall be subject to the exclusive jurisdiction of the English courts.

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## **6. Severability**

If any provision of this agreement is held to be invalid or unenforceable, all other provisions shall remain in full force and effect.

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## **Participant Declaration**

I have read, understood, and voluntarily signed this Code of Conduct, Waiver and Release of Liability. I confirm that I am at least 18 years of age and legally competent to sign this agreement. On my attendance at BUTL Fest, I agree to voluntarily sign the accompanied document to confirm I have read, understood and voluntarily agree to these terms.

## **Closing**

By attending any BUTL Event or competition, the attendee is agreeing to the terms and conditions to BUTL Code of Conduct and Event Policies as stated above.